

# Region 6 ROC Minutes

## September 19<sup>th</sup> & 20<sup>th</sup> 2011

### Myrtle Beach, SC

#### **Monday 9-19-11** NOON - LUNCH

1:00PM - Roll Call of Chapter Officers (Vince)

1. Chesapeake- Mike Wolf
2. Colonial Virginia – Kathy Redfern
3. Delmarva – Brian Hughes
4. East Carolina- Wes Thigpen
5. Greater Tidewater- Eliz Sawyer/Vernon Penex /Jim Morris
6. Low Country- Pat Reah
7. National Capital Chapter – Mike Kearns/Amy Wangdahl
8. North Carolina – Arlene Edwards/Steve Crooks
9. NOVA – Pete Courtemash/Ted Devens
10. Piedmont – Ed Bopp
11. South Carolina Michele Eikcner
12. Star Valley - Kathy Warwick
13. Tarheel- Kevin Earp
14. Triad- Van Johnson
15. Western Carolina- Scott Hagar/Gary Barger
16. Kuwait - **Excused**

#### Opening Discussion

ASSE Chapter Ops Committee participation announced

- Elizabeth Sawyer
- Michael Wolf

Rick Pollack to Speak

Vince will be amending region report

#### Chapter Sustainability

- Send future chapter leaders to leadership training in Chicago/October
- No shame in a chapter reverting to a section
- Chapter operations committee to address change in written procedure to go from chapter to section
  - Call RVP to begin the process
  - How does chapter add value to attract/retain members
  - What's in it for officers

#### ASSE/Chapter email system

Trying to maintain professional image of chapter communications

Avoid appearance of impropriety/conflict of interest for chapter

members/officers' that are also business owners (shooting fish in a barrel)

Streamline stars report to facilitate applying for chapter stars

- NOVA & Star Valley have not yet turned in STARS report

- Did national staff give a friendly warning to chapters that missed the date?
- Board members need more/better support
- Us vs. them perceived between national staff and chapter officers
- Chapter/member - concerns to be sent to Vince to be tabulated and forwarded on to ops committee (Mike W/Elizabeth S)
- [RegionVP@Region6.asse.org](mailto:RegionVP@Region6.asse.org)
- Chapter ops report in next ROC telecom (November)
- RVP has heavy burden of re-entering stars data (very important to get them in on time)

RVP to visit Chapters (preferably to sit in on EC Meeting)

Chapter officers should reach out to each other within region 6 (problems, best practices, networking, brainstorming)

- Region 6 LinkedIn group has been set up (contact Mike Wolf if you have any problems finding it)

1:15PM – Recognition of PDC committee

1:30PM – Presentation (Mike Kerns) George unable to attend

- Mike made a motion to accept George's report on COPS

2:00PM – ROC Staff Reports:

Treasurer – (Ted Devens)

- PDC contract with Kingston Plantation thru 2013
- \$9-12k avg. in the bank thru the year
- Vince made a motion to charge MACSI for their use of C-vent 2012
- Give Region 6 RVP, PDC Registrar, and PDC Treasurer Latitude to manage their event through the region 6 event management software for a fee to benefit the region treasury.

Communications – (Amy Wangdahl – ASSE Web Hosting)

- 2 newsletters produced in 2010-11
- Submissions requested from chapters
- Website has undergone major redesign
- New website format requested
- Motion to move to new web format and pay the \$75.00 fee –
  - Elizabeth Sawyer made the motion
  - Gary Barger Seconded the motion
  - Motion carried unanimously, no abstentions

Congratulations from Vince to Region PDC Committee

attendance/vendor numbers near 2008

- PDC – (Erik K.) **147%** booked for 2011 PDC
- Most exhibitors ever – Vendor spaces sold out!

- New stuff @ this years PDC;
  - legal standards talk on Friday (to keep folks around) Prize wheel
  - Wellness presentation
- Preliminary evaluation of event vendor & sponsor contractor has been helpful in record vendor/sponsor turnout – instrumental in restructuring sponsorship levels/offerings
- Awards – (Mary Winkler) not in attendance - Vince to present Frank Cruice the Spy award at Delmarva Business Meeting.

COPS – (Gary Barger/Mike Kerns)  
*Gov't Affairs moved Tuesday AM*

3PM – Break

3:30PM – Report on Upcoming Board Meeting (Vince) –

- Vince's opinion is that the board of directors will be downsized
- RVP's will probably be removed from the board of directors
- How do you keep the members tied in?
- Vince requests comments be sent to the entire region 6 Distribution List
- Question from the floor - What does board of directors do – who are they? (E. Sawyer)
  - Answer
    - Copa,
    - Cops,
    - Comra,
    - Prof dev,
    - Region vp's

4:00PM – Status on ASSE email (Vince) - under development

4:15PM – Chapter Charter requirements /STARS/Taxes/Strategic Plans/By-Laws (Vince)

- Review your bylaws once every two years (required)
- Send them in to Vince ASAP
- Region running relatively smoothly
- Chapters should focus on recognizing employers

STARS – Report Discussion #2

- Taxes
- STARS Report
  - Export & Reporting
  - Officer Report/list May 31 – no excuses!

Introductions around the room – best practices discussions – Q&A time – open discussions

Roundtable - 5:00PM – Fin for day

**Tuesday 9-20-11**

8:00AM – Call to order - (Vince)

Business recognition Committee –

- Pat Rhea - [pat@sandersbrothers.com](mailto:pat@sandersbrothers.com)

Review ASSE strategic goal 2

9:00A.M. – Government Affairs - (Dave Heidorn) Discussion on State Government Affairs Groups

10:00AM – Chapter Reports

11:\_\_\_ Set agenda for upcoming conference call.


12 Noon – Lunch

1:00PM – Officer Training – Hands-on stuff!

More than the Society officer training. Group participation

- ASSE- “What’s in it for Me!” (Rick Pollack, ASSE President-Elect)
- Volunteerism –
- ASSE Officer Central
- ASSE Past Webinars
- New Chapter Operational Accounting Guidelines (Mike Kerns)
- Succession Planning
- PDCs (PayPal, MOUs)
- Open Discussion

2011 ROC

<u>Print Name</u>	<u>Signature</u>	<u>Chapter</u>
Michael Kerns		National Capt.
Teel Devens	Edwene	NOVA/Finance
Amy Wangdahl	Amy Wangdahl	NCC
KATHY WATWICK	Katherine Watwick	STAR Valley
Pat Rhea	PR	Low County
Elizabeth Sawyer	Eliza	Greater Tidewater
VERNON PENCE	Vernon Pence	GREATER TIDWATER
Jim Morris	JM	GTC
Erik Ketelsen	Erik	Chesapeake
VAN JOHNSON	Van Johnson	TRIAD
Arlene Edwards	Arlene Edwards	North Carolina
KATHY ZEDFERN	Kathy Zedfern	Colonial IA
GARY BARGER	Gary Barger	Western Carolina
Scott Hager	Scott Hager	Western Carolina
V. PETER COURTENAYCHES	Pete Courtenayches	NOVA
Michael Wolf	Michael Wolf	Chesapeake

9/20/11

# ROC - Officer Training

NAME

CHAPTER

MIKE KEANS

National Capital

Amy Wangdala

National Capital

Ted Devers

NOVA/Region

KATHY REDFERN

Colonial VA

MICHELLE LIGHTNER

SOUTH CAROLINA

Kevin Earp

Tarheel

PAT Rhea

Low Country

Ed Popp

Piedmont

Arlene Edwards

North Carolina

STEVE CROOKS

NORTH CAROLINA

Elizabeth Sawyer

Greater Tidewater

VERNON PENIX

GREATER TIDEWATER

VAN JOHNSON

TRIAD

BRIAN HUGHES

DELMARVA

GARY BARBER

WESTERN CAROLINA

Scott Hoyer

Western Carolina

Michael Wolf

Chesapeake